

**Nova Scotia College of Dispensing Opticians**  
**Suite 234, 5991 Spring Garden Road**  
**Halifax, N.S. B3H 1Y6**  
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## **Application for Providers of Professional Development Programs**

To receive accreditation for Continuing Education / Profession Development Seminars this form must be completed and received by the NSCDO **at least 2 weeks prior to the event**. For further information, please refer to the *Guidelines of Approval of Professional Development Seminars* as posted on our website: [www.nscdo.ca](http://www.nscdo.ca)

**Application Date:** \_\_\_\_\_ **Date of proposed seminar/event** \_\_\_\_\_

**Date Application received** (*for NSCDO use only*) \_\_\_\_\_

**Provider / Sponsor:** \_\_\_\_\_

**Title of Proposed Seminar:** \_\_\_\_\_

**Outline:** (*must include course content, intended audience and specific learning outcomes / educational goals*)

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**Presenter:** (*must include a brief bio, resume or CV to indicate qualification by education or experience*)

**Name:** \_\_\_\_\_

**Qualifications:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Nova Scotia College of Dispensing Opticians

## Application for Providers of Professional Development Programs (continued)

Credit Category: *Eyeglass* \_\_\_\_\_ *Contact Lenses* \_\_\_\_\_  
*Related Fields* \_\_\_\_\_ *Professional Service* \_\_\_\_\_

Method of Delivery: *Live Presentation (seminar, lecture, workshop)* \_\_\_\_\_  
*Distance Learning* \_\_\_\_\_  
*Educational Institution* \_\_\_\_\_

Length of Presentation: \_\_\_\_\_  
*presentations must be one-hour in length to receive one credit*

New \_\_\_\_\_ Repeat \_\_\_\_\_  
*repeat presentations must be re-submitted with new date, location and presenter*

**Credit Certificates must be provided to each participant, including their name, title and date of presentation, and the signature of a representative of the sponsoring organization.**

**A list of attending opticians must be submitted to the NSCDO office with 14 days following the event.**

**Approval for Professional Development presentations will expire 2 years from the date of the original presentation.**

**The NSCDO reserves the right to monitor any Professional Development presentation as it deems necessary.**