

# APPLICATION FOR LICENSE OR REGISTRATION

*\*Fees are on page 3 of this form; payment by cheque or money order payable to the NSCDO. Thank you.*

FOR OFFICE USE ONLY	
Approved By:	Date:
Expiry Date:	Fees Paid:
License Type:	
Receipt #:	License #:
Professional Development Credits if Applicable:	
Insurance if Applicable:	

<p><b>IMPORTANT: READ BEFORE COMPLETING THIS FORM</b></p> <ol style="list-style-type: none"> <li>1. Print or Type: Application not legible or those incomplete will be returned.</li> <li>2. If insufficient space is provided, please attach additional information.</li> <li>3. Student registrations must also include separate sponsorship agreement(s).</li> </ol>
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**THE UNDERSIGNED APPLIES FOR A LICENSE OR REGISTRATION AS (Please check ✓)**

- |  |   |
|--|---|
| <input type="checkbox"/> Dispensing Optician, New Candidate          | <input type="checkbox"/> Contact Lens, New Candidate          |
| <input type="checkbox"/> Dispensing Optician, *Advanced Candidate    | <input type="checkbox"/> Contact Lens, *Advanced Candidate    |
| <input type="checkbox"/> Dispensing Optician, Student                | <input type="checkbox"/> Contact Lens, Student                |
| <input type="checkbox"/> Dispensing Optician Student License Renewal | <input type="checkbox"/> Contact Lens Student License Renewal |
| <input type="checkbox"/> Provisional License                         | <input type="checkbox"/> Non Practicing License               |

*\*Advanced Candidate has prior experience*

<b>Surname of Applicant</b>		<b>Given Names</b>	
<b>Residence of Applicant</b>			<b>Suite/Apt.</b>
<b>City/Town</b>	<b>Province</b>	<b>Postal</b>	
<b>Home Phone Number</b>		<b>Mobile Number</b>	
<b>Email address</b>			
<b>Name of Business where you will be employed</b>			
<b>Address of Business</b>			
<b>City/Town</b>	<b>Province</b>	<b>Postal</b>	



**Business Phone Number**

**Business Fax Number**

1. Have you ever had any license or registration of any kind refused, suspended or revoked.

Yes  No

If yes, give full particulars:

2. If you are applying for a non-practicing license please give statement that you will not be practicing optical dispensing in the Province during the registration year applied for:

3. Have you ever been convicted of any offence under any law of any Country, State or Province for which you have not been pardoned or disciplined by any professional, occupational association or society?  Yes  No

4. If you are a Licensed Dispensing Optician do you have or are you covered under your place of Business, Liability Insurance coverage, in the amount of one million dollars, as set by resolution, by the Nova Scotia College of Dispensing Opticians, for the full term of this renewal?  Yes  No

Name of Provider (please provide copy of policy)

DECLARATION – I certify that the statements made on this application are complete and correct to the best of my knowledge and belief. I understand that a false or misleading statement may disqualify me from registration or may be cause for revocation of any registration, which may be granted me.

I hereby authorize the Nova Scotia College of Dispensing Opticians to verify with the appropriate sources any information given or supplied as part of this application.

Date of Application

Signature of Applicant

**CERTIFICATE OF EMPLOYER**

I \_\_\_\_\_ hereby certify that the information given by \_\_\_\_\_ in the foregoing application is to the best of my knowledge.

Date \_\_\_\_\_

By: \_\_\_\_\_

Authorized Signature

Title

A.	Annual renewal for certificate of registration of a Dispensing Optician	500.00
B.	Annual renewal for certificate of registration of a Contact Lens Fitter	550.00
C.	Registration of a New Candidate as a Dispensing Optician	200.00
D.	Registration of a New Candidate as a Contact Lens Fitter	200.00
E.	Registration of an Advanced Candidate as a Dispensing Optician	500.00
F.	Registration of an Advanced Candidate as a Contact Lens Fitter	300.00
G.	Annual Student License Fee for Dispensing	50.00
H.	Annual Student License Fee for Contact Lens	50.00
I.	Annual Provisional License Fee	50.00
J.	Annual Non-Practicing License Fee	75.00
K.	Fee for late payment of fees	150.00
L.	Fee for NSF cheques	25.00
M.	Fee for replacement of receipt, ACT or Regulations	10.00